



PREPARE FOR YOUR MOVE

PURCHASING

- If you already own a property and you are looking to sell – get a free no obligation valuation from a few ESPC solicitor estate agents.
- Find a solicitor to help you with your house purchase (even if you haven't found a property you like yet, it's good to be prepared).
- Find out how much you can borrow – get in touch with an ESPC mortgage advisor.
- It's handy at this point to set up a digital or physical file for keeping all your house moving files together.

RENTING

- If you currently live in a rented property – check how much notice you need to give to your landlord.
- Check out ESPC Lettings for a selection of properties to rent in Edinburgh.





8 WEEKS BEFORE

PURCHASING

- Get a move-in date arranged with your and the seller's solicitor.
- If you live in a rented property – notify your landlord (or before this point if required, please check your agreement).
- Arrange a removals company if required. Also have a think about how long you might need them for, as many of them charge by the hour.
- Work out if you need storage facilities and arrange.
- Notify relevant utilities companies that you will be leaving your current property.
- Begin to clear out your current property and dispose of/donate any items that you will not be taking.

RENTING

- Get move in date arranged with the property management agent/landlord.
- Arrange a removals company if required. Also have a think about how long you might need them for, as many of them charge by the hour.
- Work out if you need storage facilities and arrange.
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- Begin to clear out your current property and dispose of/donate any items that you will not be taking.



4 WEEKS BEFORE

PURCHASING

- Cancel local services and settle outstanding bills.
- Arrange mail redirection service.
- Pack up belongings that you're taking – make sure to label the boxes so you know where things are on the other side!

RENTING

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- Arrange mail redirection service.





2 WEEKS BEFORE

PURCHASING

- Defrost your freezer.
- Send out change of address to relevant contacts.
- Arrange a time with solicitor to collect keys for new home.
- If you are selling your current home – make a list of where all the important things are in your home such as the stopcock, gas and electricity meters for the new owners.
- Plan ahead for move in day – if you have young children or pets you may want to arrange for them to be looked after by someone else on move in day.

RENTING

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1 DAY BEFORE

PURCHASING

- Pack the essentials for moving day in a separate and easily-accessible box, such as important documents, phone chargers, cleaning products and most importantly a kettle, mugs and tea/coffee.
- Make sure all other belongings are completely packed, with only things you'll need on the day left. This will make the process of getting it into a car/moving van much easier.
- Make sure all rooms are clean.
- Record the utility meter readings of your current property if required (gas, water and electricity) – take a photo of these so you can contact your providers to confirm your move.

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MOVE IN DAY

PURCHASING

- If you've hired a moving company, move all boxes downstairs/to the front door before the movers arrive.
- Make sure the property you are leaving is in a clean and tidy condition.
- Once you have checked the property and unloaded everything, do a deep clean of the property before you start unpacking.
- Check all of the utilities are up and running.
- Make sure you have keys to every door, window and cupboard.
- Find out what day your bins are collected.
- Record the utility meter readings (gas, water and electricity) – take a photo of these so you can contact your providers to confirm your move.

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AT YOUR NEW HOME

PURCHASING

- Unpack room by room – it’s good to start in the kitchen.
- Pay your LBTT (your solicitor will usually arrange this for you).
- Update your pet’s microchip address and register with the local vet if required.
- Register with the local GP and dentist.
- It can be a good idea to change the locks in your new home.
- Have the boiler serviced and the electrical wiring checked.
- Make sure all appliances that have been left including the boiler are in a working order - hob, oven, washing machine, gas fire etc, if not please report this to your solicitor ASAP.
- Relax and enjoy your new home!

RENTING

- Unpack room by room – it’s good to start in the kitchen.
- Update your pet’s microchip address and register with the local vet if required.
- Register with the local GP and dentist.
- If your landlord provided an inventory, check that everything on it is in the property and in working order.
- Relax and enjoy your new home!



WHO TO TELL YOU'RE MOVING CHECKLIST

GOVERNMENT BODIES

- Vehicle registration - DVLA
- Drivers licence - DVLA
- Inland revenue
- Electoral role
- Your local authority
- council tax and where applicable, garden waste

UTILITY SUPPLIERS

- Mobile phone provider
- Broadband provider
- Telephone provider
- TV/entertainment provider
- including Amazon Prime, Netflix, Now TV, Sky, Spotify etc
- Gas and electricity provider
- TV Licensing

FINANCIAL INSTITUTIONS

- Insurance provider
- Credit card provider
- Bank and/or building society
- Pensions and investment provider
- Loyalty cards

HEALTH SERVICES

- Doctor
- Dentist
- Optician
- Vet

EDUCATION AND WORK

- School
- Nursery
- Employer